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# Neil Flanagan

## B.A., B.Ed.St., M.Ed.Admin., Ph.D.

Neil Flanagan, is a highly regarded management strategist, a sought-after keynote, conference and motivational speaker, and a best-selling author.

Neil's approach to strategy draws on the wisdom of the ancient sages, recognised strategists, and his own management experience. He believes that individuals and organisations can achieve their highest potential with the right approach.

His previous books — ***Management in a Minute, Creative Debt Collecting, and Responsiveness: Double Your Profits in Half the Time*** — have all achieved international best-seller status.

Neil's management experience includes education and educational administration, corporate training, human resource management, management strategy, and company directorships. From that experience he has created his latest book ***Just about everything a manager needs to know***. As co-author Neil worked closely with managers at all levels and over the years developed a clear understanding not only of managers' needs but also of the way they want their information presented.

### NEIL FLANAGAN'S PRESENTATIONS:

He will provide you with a short cut to all the vital management know-how.

- ◆ Help you to climb the promotional ladder – dozens of strategies to help you develop personal management skills and improve your career prospects.
- ◆ Help you to manage other people – dozens of solutions about how to hire the right people, improve staff performance, handle difficult people, and tackle the many 'people problems' managers face every day.
- ◆ Help you to run your organisation – everything from writing a mission statement, to saving money, tackling harassment in the workplace, crime-proofing, handling crises, and boosting morale.

What he teaches will be an invaluable management aid for both new and experienced managers.

By distilling just about everything relating to successful management practice into practical and immediately accessible 'how-to's', Neil Flanagan will provide answers to all your management problems and questions in straightforward language with the minimum of fuss.

### Sample Topics include:

- ◆ The Seven Deadly Sins of the Workplace
- ◆ Changing the Habits of Highly Ineffective People
- ◆ Just About everything A Manager Needs to Know

## CLIENT FEEDBACK

*...A constant and useful reference for busy managers interested in staying effective. It will make and impact because it is full of practical advice based on common sense.*

**Department of Management, University of Wollongong**

*Exactly the sort of desk-side reference most managers secretly pray for.*

**Australian Institute of Management**

*Here's an amazing litany of advice-*

**The Practising Administrator magazine**

*Our all time bestseller! A book that should be on every manager's bookshelf from the first time manager to the CEO.*

**Glenys Throssel, Manager, Australian Institute of Management Bookshop, Queensland**

*This is the best management book of its kind that I have read*

**Jim Kennedy, AO, Chairman, Queensland Investment Corporation**

*I have witnessed at first hand the enthusiastic responses by successful business people to this book.*

**Deputy Chairman, Retail Services Ltd**

*If you could choose one management book only for your bookshelf, this would have to be it!*

**National Marketing Manager, Jones Lang Wootton**

*I've been a long-time supporter of the authors' previous book... this book is even better.*

**Chancellor, University of Queensland**

*One of the best investments I've ever made*

**Managing Partner, Australian medical Services & Personnel**

*It cuts to the quick of management...It gives people ready access to concepts and facts without any bullshit. It will spread across the world.*

**Morgan & Banks**